

**JOINT BOARD MEETING  
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,  
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS  
MADISON WI  
Thursday, April 11, 2002**

**PRESENT:** Jay Fernholz, Ruth G. Johnson, Dennis Cerreta, James Dorn, Lynda Farrar, Arno Haering, Martin Hanson, Karen Kalishek, Michael Ohberg, James Otto, Dale Paczkowski, Robert Pertzborn, Donna Rozar, James Rusch, Karen Sathoff, Francis Thousand, and Rick Van Goethem

**EXCUSED:** Bernie Abrahamson, Teresa Adler, Robert Hoskins, Mary Reavey, Rick Rettler, and Nancy Sobczak

**GUESTS:** William Babcock, AIA Wisconsin

**STAFF PRESENT:** Mary Forseth, Bill Dusso, and Grace Schwingel

**CALL TO ORDER**

Jay Fernholz called the meeting to order. A quorum of 17 members was present.

**AGENDA**

Under Administrative Rules, Clearinghouse Rule 01-092 was added to the agenda as "Final Adoption of Rules re: Semester Credits for Land Surveyors. It was also announced that Daniel Graham from the Department of Commerce will speak with the Board about Fire Protection Systems at today's meeting.

**MOTION:** Donna Rozar moved, seconded by Karen Kalishek, to approve the agenda as amended. Motion carried unanimously.

**MINUTES - NOVEMBER 8, 2001**

**MOTION:** James Rusch moved, seconded by Donna Rozar, to approve the minutes of November 8, 2001 as published. Motion carried unanimously.

## **ADMINISTRATIVE REPORT**

### **Greg Horstman, Department Reorganization**

Greg Horstman, Deputy Secretary, introduced himself to the Board members and gave a brief review of his professional background. He is new to state government, having worked for the WPS Insurance in LaCrosse.

Greg Horstman reviewed the Department's organizational chart and background of the reorganization process the Department has been undergoing in order to increase efficiency, provide better customer service, and improve communication with the Boards and the public. It was noted that while the number of licensees has almost doubled, the number of staff in the Department has remained approximately the same. This requires the Department to become more efficient and make better use of automation. The Department will continue to increase its use of technology to provide more user-friendly services to licensees, the Boards, and the public.

Board members noted the heavy workload each Bureau Director is responsible for and wanted the Bureau Director to attend area regional national meetings and national meetings, such as NCEES.

Legal Counsel, Bill Dusso, reviewed the legislative process and explained how the Boards can pursue legislative change. He will distribute a copy of the legislative process to Board members.

### **Mary Forseth, Bureau Director**

Mary introduced herself and gave a brief overview of her professional background

### **Joint Board Roster**

James Dorn has a new FAX # (920) 733-9504

Dennis Cerretta has a new FAX # (262) 896-8099

Rick Van Goethem's home phone number is: (920) 405-0799.

James Otto has a new e-mail address: [jimo@eadp.com](mailto:jimo@eadp.com)

### **Introduction of New Members:**

Francis Thousand, Professional Member of the Land Surveyors Section and Dale Paczkowski, Professional Member of the Engineer Section introduced themselves and gave a brief review of their professional backgrounds.

### **Joint Board Rules Committee Roster**

Changes to the roster made at the Joint Board Rules Committee on April 10, 2002, were reviewed.

## **2002 Meeting Dates**

**MOTION:** Donna Rozar moved, seconded by Karen Kalishek, to approve the 2002 meeting dates as published. Motion carried unanimously.

## **Summary Reports On Pending Court Cases, Disciplinary Cases And Administrative Rules And Monthly Press Release**

Legal Counsel, Bill Dusso, reviewed the summary reports, and disciplinary cases and explained the disciplinary process the Department goes through in handling complaints. Board members suggested that it would be helpful to have a key added to this report giving Board designations and identifying the attorneys that are listed as initials on the report. There was a discussion of the issues involved in the Sarko case. More definite information clarifying the criteria to determine incompetence will be available next month.

## **Regulatory Digest Draft**

Katharine Hildebrand reviewed the draft of the Regulatory Digest, reporting to the Board on changes being made to upgrade the appearance of the Digest. Other articles were reviewed that will be appearing in the Regulatory Digest. It was requested that acronyms be spelled out the first time they are used in an article.

Jim Rusch commended Rick Van Goethem for the work he did in getting ABET accreditation for Northeast Wisconsin Technical Colleges's (NWTC) Civil Engineering Technology Program. It was noted that graduates of ABET approved schools consistently score 20%-40% higher in the exams than other candidates.

Katharine Hildebrand informed the Board of the Department Newsletter, OPEN SESSION, which was initiated to improve communication between the Secretary's Office and the Boards. Hildebrand discussed the survey that board members will be receiving to evaluate how board members feel the Department is doing in providing services to the boards.

Hildebrand reported on plans being made for the Board Member Workshop on Tuesday, June 25, 2002, at the Crowne Plaza on East Washington Ave., in Madison. She gave an overview of the topics that will be presented at the Board Member Workshop and requested board member recommendations for topics they would like to have added. New Board members will meet in the morning and then all board members will join together in the afternoon session of the Board Member Workshop.

## **LEGISLATIVE UPDATE**

Nothing to report

## **ADMINISTRATIVE RULES**

### **Rules Committee Minutes**

The minutes of April 11, 2001, and May 31, 2001 were noted.

### **Final Adoption of Rules re: Semester Credits for Land Surveyors**

**MOTION:** Rick Van Goethem moved, seconded by Jim Rusch, to adopt the rule change to increase the number of required semester credits from 12 to 24 semester credits in principles of land surveying and the technical aspects of land surveying, for land surveyor applicants applying with a degree in civil engineering. This rule will take effect one year following publication, in either May or June 2003. Motion carried unanimously.

## **SECTION REPORTS**

### **Architects**

Dennis Cerreta noted that the Section has decided to propose an Administrative Rule change to use the term "architectural intern" rather than "intern architect," as was noted in the minutes of the Joint Board meeting of April 11, 2001. The Architect Section will address this issue at this afternoon's Section meeting and then the Rules Committee will review it so it can be drafted and ready for final adoption when the Joint Board meets again in November.

### **Designers**

Jim Dorn gave a report on actions taken by the Designers Section: election of officers, approval of meeting dates, and discussion about streamlining the process of licensing individuals after they have taken the exam. The Section has delegated application approval to Department staff for applicants for licensure who have over 8 years of experience and have passed a certifying exam. The Section also voted to change the examination application form to request that the applicant include references on the examination application, rather than on the licensing application.

### **Land Surveyors**

Rick Van Goethem welcomed Frank Thousand to the Land Surveyors Section of the Joint Board. Van Goethem reported that the Section adopted the rule change for semester credits for land surveyors, which will go into effect a year from now. It was noted the Section still has a vacancy for a public member and requested recommendations to fill this vacancy. The Wisconsin Society of Land Surveyors proposed a new bill, and supported by the Land Surveyors Section, for the redefinition of land surveyors to establish a specific term, "professional land surveyor," that can be used consistently. They also proposed eliminating exemptions for specific state, federal, and public utility employees after a ten-year period.

Jim Rusch reviewed a report that was distributed from the Committee on Examination for Professional Surveyors and discussed the seven charges from the National Council of Examiners of Engineers and Surveyors (NCEES) President relating to the FLS and PLS exams. They are advocating using computer-based testing, which provides faster exam results and speeds up the licensing process. Boards are also being encouraged to review the current fundamentals of land surveying and professional land surveying exams. A concern for the Committee is that it wants to avoid fragmenting the surveying profession. The Land Surveyors want to license all surveyors with a broad knowledge and then have specialties within that framework.

### **Landscape Architects**

Jay Fernholz showed a promotional video tape on landscape architecture that addresses public health, safety and welfare issues as it relates to the profession of landscape architecture.

### **Professional Engineers**

Lynda Farrar welcomed Dale Paczkowski, and Martin Hanson to the Professional Engineer Section of the Joint Board and noted the Section still has one public member vacancy. The Board would like to change the statute that permits candidates the possibility of reviewing and challenging questions on the NCEES exam. The section and NCEES consider the need for review to have been eliminated because the exam has been changed to a multiple-choice format.

## **STATUS REPORTS**

### **Active Licensees**

Statistics provided for informational purposes.

## **PRACTICE ISSUES**

### **Sub-Contracting**

Rick Rettler discussed the issue of a firm advertising that they employ a landscape architect, when the association is that of a sub-contractor, rather than an employee.

### **Advertising**

Mary Forseth addressed the issue of misrepresentation of professional qualifications in yellow page advertising.

## **FIRE PROTECTION SYSTEMS, DANIEL GRAHAM, DEPT. OF COMMERCE**

Jay Fernholz introduced Daniel Graham, Director of the Bureau of Field Operations, from the Department of Commerce, who was invited to speak with the Board about Fire Protection Systems. Daniel Graham presented a very thorough and interesting review of fire detection, prevention, and suppression systems, dealing with the problems of fire from an engineering and scientific viewpoint. Today fire fighters are using new technologies to respond to specific types

of threats and situations that fire fighters have not previously encountered and where traditional methods did not respond adequately. Other topics presented included the use of sprinkler systems, and a model code approach to address the demands of today's marketplace. Graham indicated there is a movement across the country towards performance based design which provides more options to use more open space, wider atriums, etc. This makes it difficult to use a standard approach to establishing codes that will meet a variety of building designs, including historic buildings.

## **EXAMINATION ISSUES**

### **Key Changes to the International Building Code, Darwin Tichenor**

Barb Showers introduced Gail Pizzaro, Examination Specialist on staff, who will be working with the designers of engineering systems examinations. Gail and Darwin have been working with the Department of Commerce on new code changes that will be going into effect in July 2002. The examination for designers of engineering systems will need to be changed to reflect the new codes. The areas that are affected by code changes apply to safety, occupancy and energy.

## **NEW BUSINESS**

### **Elections**

**MOTION:** Donna Rozar moved, seconded by Karen Kalishek, to elect Jay Fernholz as Chair of the Joint Board. Motion carried unanimously.

**MOTION:** James Dorn moved, seconded by Jim Rusch, to elect Rick Van Goethem as Vice Chair of the Joint Board. Motion carried unanimously.

**MOTION:** Jim Rusch moved, seconded by Donna Rozar, to elect Ruth G. Johnson as Secretary of the Joint Board. Motion carried unanimously.

## **ADJOURNMENT**

**MOTION:** Donna Rozar moved, seconded by Martin Hanson to adjourn the meeting at 12:15 p.m.

**NEXT MEETING: November 14, 2002**